

# CASEY MOLINO DUNN

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## EDUCATION

**Eastman School of Music, University of Rochester (NY)**

***Master of Music, Vocal Performance & Literature and Arts Leadership Certificate, 2008***

Coursework included arts administration & pedagogy sequences. Scholarship recipient. GPA: 3.86

**The University of North Carolina at Chapel Hill**

***Bachelor of Arts in Communications and Bachelor of Music with Honors, 2005***

Highest Distinction & Phi Beta Kappa (chapter secretary '04-'05). Scholarship recipient. GPA: 3.80

Supplemental courses at Duke University, Genesee Community College,

Northampton Community College, Oberlin in Italy, and Onondaga Community College.

## EXPERIENCE

2009 – present

***Director***, Octave Performing Arts, New York City

Design and execute diverse PR and marketing services including promotional material and events.

2008 – 2009

***Assistant Publicist***, Christina Jensen Public Relations, New York City

Provided comprehensive public relations for noted classical musicians, including promotion, web/social network presence, and a range of media pitching and placement.

2000 – 2008

*frequent interim worker*

***Administrative and Personal Assistant***, law offices in eastern Pennsylvania

Managed scheduling and technology upgrades, researched client histories, and offered a variety of assistance (gift purchases, project support, travel arrangements, etc.).

2006 – 2007

***Coordinator***, Office of Careers and Professional Development, Eastman School of Music

Directed daily operations (marketing, resource center, student staff, website). Oversaw and offered individual advising and credential management for students and alumni.

Position emerged from an assistantship at the Institute for Music Leadership that included recruitment, frequent event planning, and project support.

2005

***Producer and Project Manager***, Office of the Executive Director for the Arts, UNC-Chapel Hill

Coordinated performance of over 225 student performers for Grand Opening Celebration.

Managed new outreach, campus involvement, and patron initiatives.

## TEACHING HIGHLIGHTS

Fall 2008

***Adjunct Faculty***, First Year Seminar, Hunter College, City University of New York

Instructed six sections of a weekly course designed to better introduce students to academic culture and resources while increasing their skill set.

2002 – present

***Part-time Church Musician***, currently Director of Music, Rutherford Congregational Church (NJ)

Lead a varied music ministry including directing choirs and youth band.

Previous positions in East Rochester, NY and Chapel Hill, NC.

2006 – present

***Part-time Voice & Piano Teacher, Music Director***

Instruct beginning and intermediate students of all ages in classical and contemporary repertoire: private studio and at community music and theatre programs.

## RELEVANT SKILLS

Proficient with Microsoft Office suite. Experience with copy editing plus graphic and web design.

Event planning. Travel research and group scheduling. Familiarity with French, German, Italian, and Spanish.

## ADDITIONAL INFORMATION

**Former Production Staff Member:** State Theatre, Easton, PA; Department of Music, UNC-Chapel Hill

**Keyboard & Voice Performer:** concerts, musicals, operas, and special events in the US, Europe and China

**Internships:** Berkshire Choral Festival, Duke Broadway Previews, Mercury Opera Rochester, and Sing Live UK

## INTERESTS

Performing arts, running, travel, aviation and technology industries.

*updated February 2010*